

Veterans Benefits Information Sheet

Marion Technical College is an approved training facility for the use of the GI Bill. The general categories of the GI Bill are:

- Post 9/11 GI Bill - Chapter 33 (Veteran or Spouse/Dependent using transferred benefit)
- Montgomery GI Bill - Chapter 30
- Montgomery GI Bill – Selected Reserve - Chapter 1606
- Reserve Educational Assistance Program (REAP) - Chapter 1607
- Dependents' Educational Assistance – Chapter 35
- VA Vocational Rehabilitation Program – Chapter 31

Visit www.benefits.va.gov/gibill/ to determine which benefit is best for you. You may have more than one option.

APPLICATION PROCESS:

1. Speak with an Admission Counselor and apply for admission to MTC. You must be seeking an associate degree to use benefits here.
2. Apply for your VA benefits online using VA's VONAPP at <https://www.vets.gov/education/apply/>. You will receive a confirmation by email that your application has been received. Provide a copy of it to the School Certifying Official (SCO). At some point later, you will receive (by mail) a Certificate of Eligibility (COE) from VA. A copy of this must also be provided to the SCO.
3. If you have used benefits at another institution or at MTC but you are changing your major, complete VA Form 22-1995 (Chapters 33, 30 and 1606/1607) or VA Form 22-5495 (Chapter 35).
4. Register for classes then submit a copy of your class schedule to the SCO.

Certification:

After a student has submitted all documents to the SCO, enrollment will be certified for benefits. Only courses that are required for the student's degree program will be certified for benefits.

Class schedules are required for each term that you register. If this is not provided to the SCO, certification for that term will not be submitted to VA.

If a student drops a class(es) any time during the term, he/she must notify the SCO. All changes must be reported to VA. Failure to do so may result in an overpayment to the student. If a student withdraws from all classes during any academic term, the benefits will be terminated and he/she must contact the SCO to restart the benefits.

If a student decides to change his/her major, the change must be made with the appropriate Department Secretary along with the SCO to prevent interruption of educational benefits.

Payment:

After the application and enrollment certification has been submitted to VA, payment to the student (including the book stipend and MHA for Chapter 33) is mailed or direct deposited into the student's bank account. Tuition and fees for Chapter 33 recipients is made directly to MTC. Direct deposit is not available for Chapter 35 recipients. Students using Chapters 30, 1606 and 1607 must verify attendance with VA at the end of each month. This can be done by visiting www.gibill.va.gov/wave/index.do or by calling 1-877-823-2378.

VA Policies and Procedures

The following are informational sections and procedures that must be followed in order to use benefits. The student MUST declare a major and MUST attend classes.

Remedial Courses – The VA considers all MTC courses of 0990 and below as remedial. Benefits will only be paid for remedial classes if suggested by the current MTC placement test results.

Academics/Grades – A student will be considered in good standing as long as he/she takes only classes required for graduation, successfully completes those classes, and does not repeat a previously passed course. If a student must be reported to VA for unsatisfactory progress, benefits will be terminated. The student will then have to reapply for benefits with the SCO.

Reporting Changes – If a student wishes to avoid problems with their benefits, all changes (including name change, address change, change in number of credit hours, withdrawal from classes and changes in their major) must be reported the SCO. VA must be informed of such changes ASAP.

Prior Credit – It is **required** that all previous education whether from previous institution or military be applied to the current curriculum. It is the student's responsibility to request transcriptions for evaluation by the MTC Veteran Academic Counselor.

Tuition/Fee Payment – Students receiving VA benefits are expected to pay tuition/fees by the deadline set by MTC each term whether benefits have arrived or not. Alternative arrangements can be made for those students using Chapter 33. Contact the SCO for details.

Military Activation:

A student who is called to active duty must:

1. Submit a copy of the official orders for deployment to the SCO.
2. Complete and submit a DROP/ADD Form (obtained from the Office of Student Records) to the SCO.
3. If you are unable to do this in person, contact the SCO for other options.

Frequently Asked Questions

When should I apply for my benefits?

You should apply for benefits as soon as possible. However, certification of enrollment will not be submitted to VA until after you have registered for classes at MTC.

How much money will I receive for my VA benefit?

The benefits vary depending on the type and how many credit hours for which you enroll. Visit the VA website for more detailed information at www.benefits.va.gov/gibill/.

Can I receive regular financial aid while receiving VA benefits?

Yes, as long as you apply and are deemed eligible. Other forms of financial aid include grants, scholarships and loans.

What should I do if I don't receive my benefit check?

Contact the VA at 1(888) 442-4451 to find out why there has been a delay. If there is a school related problem, contact the SCO.

If I withdraw from school while collecting VA and then return 2 semesters later, will I automatically begin receiving my benefits again?

No. You must contact the SCO to be recertified.

Will I receive pay during the breaks between terms?

No. Break pay is no longer available for any VA education benefit program.

Addresses and Telephone Numbers

Department of Veterans Affairs
9700 Page Ave.
Suite 101 - Education
St. Louis, MO 63132-1502
(888) 442-4551
www.benefits.va.gov/gibill/

Amy Krzysiak
School Certifying Official
1467 Mt. Vernon Ave.
Marion, Ohio 43302
(740) 386-4118
krzysiaka@mtc.edu

VA Verification of School Attendance
(877) 823-2378
www.gibill.va.gov/wave/index.do