

Marion Technical College
Board of Trustees
Regular Board Meeting
Tuesday, January 21, 2020
Health Technologies Center, Room 103

Call to Order

Chair Foulk called the meeting to order at 5:30 p.m.

Roll Call

The Recording Secretary called the roll. Trustees present were Chair Jude Foulk, Mr. Tim Anderson, Mr. Kit Fogle, Dr. Justin Hamper, Mr. Gregory Moon, Ms. Roxane Somerlot, and Mr. Ken Young.

Mr. Mark Russell and Mr. Don Plotts were absent.

Staff present included Dr. Ryan McCall, Dr. Bob Haas, Dr. Amy Adams, Kelly Flinchbaugh, Christy Culver, Mike Stuckey, Brenda Feasel, Jim Lavery, Joan Smalley, Vickie Axline, Denise Smith, Deb Stark, Rhonda Ward, Deb Langdon, Steve Duvall and Kathy Rice. Brad Billet and Kyle Overly from Clark Schaefer Hackett CPAs & Advisors, and Judge Deborah Alspach of the Marion County Court of Common Pleas were also present.

Major Discussion Topic

Dr. McCall provided an update on the SSI funding formula and work being done by community college representatives to study the addition of employment metrics to the formula. Currently, colleges do not have an effective method in collecting complete and consistent employment data from graduates. Dr. McCall expressed appreciation of the support from Chancellor Randy Gardner towards the study. Members of the working group will reconvene in February.

Capital Funding

Dr. McCall stated that OACC requested an additional \$1.7 million in capital funding for public community colleges. Presently, public universities receive a significant share of capital funding while community colleges represent 45% of all college students in the state.

Legislative Meeting

Dr. McCall asked the Board if there was interest in meeting with state legislators during the April 14th Board meeting to discuss higher education issues impacting MTC and community colleges. The meeting would likely be held at the OACC offices in Columbus. Dr. McCall requested the trustees contact him if they would like to participate. Ms. Somerlot asked how meetings with the legislators have gone in the past and Dr. McCall responded that previous legislative meetings have been positive.

Swearing In

Judge Alspach was present to swear in Mr. Gregory Moon, Executive Director of the Wyandot County Office of Economic Development, as a trustee of the Marion Technical College Board of Trustees. Mr. Moon was appointed by Governor Mike DeWine on January 9, 2020 to replace Mr. Rex Parrott.

Consent Agenda

1. Approval of preceding meeting minutes

Chair Foulk presented the consent agenda and called for a motion to approve the agenda. Motion was made by Mr. Young and seconded by Ms. Somerlot. The motion carried.

Designate Rhonda Ward (CFO) as Board Treasurer

Dr. McCall introduced Rhonda Ward, the College's new Vice President for Business Affairs & Chief Financial Officer. Ms. Ward previously served as the Controller at Wittenberg University.

A motion was made by Mr. Fogle to designate Ms. Ward as Board Treasurer. The motion was seconded by Mr. Hamper. By a unanimous vote, the motion was approved.

Audit Report

Brad Billet and Kyle Overly appeared before the Board to present the 2018-2019 Audit Report. The audit was filed on December 30, 2019 and was approved on January 2, 2020. The auditors are responsible for auditing the College's financial statements and internal controls. The audit found no material weaknesses found and no management recommendations were needed. Mr. Billet praised Ms. Deb Langdon, Director of Financial Aid and her staff, for a perfect audit. Mr. Billet was appreciative of the flexibility and hard work of MTC's employees to assist with the audit process.

President's Report

Dr. McCall highlighted several MTC employees nominated for the *Ohio Magazine* Educational Excellence award. He also provided a brief update on the offering of the Forge and Forge 2.0 business classes by the college. Finally, Dr. McCall shared with the Board spring term enrollment data.

Monitoring Reports

EL 4.5 - Financial Condition

Chief Financial Officer Rhonda Ward presented the finance report as of December 31, 2019, as evidence of compliance with EL Policy 4.5 - Financial Conditions.

Chair Foulk asked for a motion to approve the financial condition monitoring report. A motion was made by Dr. Hamper and seconded by Mr. Plotts. The motion carried.

EL 4.7 – Funding

Dr. Hamper asked if there is an ongoing need for the policy and Dr. McCall responded yes and asked Foundation Director Mike Stuckey to discuss the impact to the MTC Foundation. The total portfolio funds are currently at a good place. Policy governance for MTC Foundation. The Foundation is establishing by-laws to replace the outdated Code of Regulations. A grant summary was provided with an added column for review in order to be compliant with Ohio Revised Code. Mr. Young recommended keeping the policy vague.

EL 4.8 – Asset Protection

Mr. Young stated that Dr. McCall has provided the necessary documentation, such as the master facilities plan and six-year capital plan, for compliance with the policy. He stated that the Bryson Hall renovations project is planned for 2020. It is a requirement for the Board to approve acquisition of real property. Mr. Young reported that college does a thorough job on capital projects and being in compliance with the policy. Dr. McCall referred to the Asset Management Policy and reported that the college recently brought in an external firm to do an audit of assets that have a value of \$2,500 or more.

Chair Foulk asked for a motion to approve the monitoring reports. A motion was made by Ms. Somerlot and seconded by Mr. Young. The motion carried.

Policy Review/Governance Issues

EL 4.5 – Financial Condition

Mr. Fogle highlighted the audit report as evidence of fiscal responsibility. Dr. McCall asked the Board if they are still comfortable with four months of subsidy in reserves or if an adjustment is needed. Dr. Hamper asked why four months and Dr. McCall explained. Ms. Somerlot asked if this fluctuates with the economic climate. Mr. Anderson asked if there is a downside and Chair Foulk responded that the College hasn't had any problems as of yet keeping cash reserves on hand.

Ends 1.1 – Educated Workforce

Ms. Somerlot researched other two-year college information but determined it's difficult to find information online. Marion Technical College touches more people than just its students. The following are ways in which we can confirm that MTC educates the region's workforce:

- Third party accreditation requirements;
- End of college exams;
- Seal of approval beyond what MTC says;
- College graduate competencies;
- MTC is responsive and reflective to the demands of the workforce.

Ms. Somerlot will come back to the March meeting with language for this. A three-credit student success course was suggested. She will email the group prior to the March Board meeting.

Informational Items

- Dr. McCall, Dr. Adams and three students will attend the ACCT National Legislative Summit in Washington D.C. in February.
- A group of 14 students and employees will travel to London and Paris the week of March 23rd for the college's first study abroad trip.

Executive Session

Mr. Anderson made a motion to convene to executive session at 6:59 p.m. to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. The motion was seconded by Mr. Hamper. Roll call was taken: Dr. Hamper - aye, Mr. Fogle – aye, Mr. Anderson - aye, Chair Foulk - aye, Ms. Somerlot – aye, and Mr. Young – aye, Mr. Moon – aye. By a unanimous vote, the Board convened to executive session.

After a motion by Mr. Young and second by Ms. Somerlot, and by a unanimous vote, the Board returned to open session at 7:22 p.m.

A motion was made by Mr. Anderson and was seconded by Mr. Young that Dr. McCall receive a three percent (3%) increase in compensation and that the Board will continue to consider supplemental compensation. Following a roll call vote, the motion was unanimously approved. Ms. Somerlot will contact Mr. Jack Hershey, President of OACC, to obtain OACC's salary benchmarks.

Adjournment

There being no further business to come before the Board, Chair Foulk adjourned the meeting at 7:25 p.m.