

Marion Technical College
Board of Trustees
Regular Board Meeting
Tuesday, September 15, 2020

Call to Order

Chair Anderson called the meeting to order at 5:30 p.m. The Board met in-person, while guests joined virtually. The state legislature granted temporary authority (House Bill 197, 133rd General Assembly) allowing public boards to meet remotely under the Ohio Open Meetings Act in response to the COVID-19 pandemic.

Roll Call

The Recording Secretary called the roll. Trustees present were Chair Tim Anderson, Mr. Kit Fogle, Ms. Jude Foulk, Dr. Justin Hamper, Mr. Gregory Moon, Mr. Don Plotts, and Mr. Ken Young.

Ms. Roxane Somerlot was absent.

Major Discussion Topic

Dr. McCall updated the Board on the College's COVID response and start to fall semester. The processes implemented have helped stem a rise of cases, due to the vigilance of students and employees. For each positive case, MTC has been working closely to contact trace and determine if others in contact will need to be quarantined. No other quarantines have been necessary when students or employees have tested positive for COVID. Metrics were established to determine the College's reaction based on the number of confirmed positive cases, including if offices are open, if classes are delivered online only, and more. Check-in procedures at each building entrance include an automatic temperature and mask scanner, in addition to a digital sign-in to determine if an individual has COVID symptoms. Employees are able to contact the leadership team to share if students are not wearing masks, if cleaning supplies are needed, and more through a dedicated email address. Presently, 50% of courses are face-to-face, 25% are online, and 25% are hybrid. Mr. Plotts asked if some courses have both face-to-face students and online students, and Dr. McCall responded that is the case. Mr. Plotts asked if the College is starting to study the actions taken and outcomes for future research, and Dr. McCall agreed that he is interested in measuring student outcomes based on the changes in instruction. Dr. McCall praised the flexibility and hard work of the faculty to deliver their courses in a variety of formats. Dr. Hamper asked if students are able to switch between face-to-face versus online daily, and Dr. McCall responded it was possible but students work directly with their

instructors to do so. Dr. Hamper asked if the College has any attendance data to judge how the term has started, and Dr. McCall did not have data to share presently. He noted CCP enrollment was lagging due to partner school class delays, but enrollment is trending in the right direction. Dr. Hamper asked if there are still delays for ACT testing, and Dr. McCall noted most ACT testing has been shut down, however the College offers ACCUPLACER, which employs multiple measures to determine college readiness.

Consent Agenda

1. Approval of preceding meeting minutes

Chair Anderson presented the consent agenda and called for a motion to approve the agenda. Motion was made by Dr. Hamper and seconded by Mr. Young. By a unanimous vote, the motion carried.

President's Report

Dr. McCall shared with the Board proposed changes to the statewide community college performance-based funding model to eliminate developmental education metrics and replace those metrics with successful completion of a college-level English or math course in the first 30 semester hours. The College has successfully implemented a co-requisite model, allowing a student to enroll in a college-level math or English alongside a paired course to provide extra support in that subject. This model was the result of a partnership between faculty and advisors. Student success research shows the more developmental education courses a student needs to take, the less likely they are to succeed in those courses. With the proposed formula change, the College stands to benefit and see an additional share of subsidy based on the success of students.

The Forge will begin again in September in a virtual format.

The College was not selected for the TRIO Student Support grant, even though the College scored over 100 points, out of 109 points. Applicants previously receiving the grant receive a boost in subsequent applications. The College intends to apply for TRIO Educational Talent Search to assist first-generation, low-income students with college readiness and career planning. The College was awarded a National Science Foundation grant for the Engineering program, which was. Dr. Hamper asked if community members are hearing the news about the downtown location or grants awarded from *the Marion Star*, and Dr. McCall noted folks often hear from *the Marion Star* or social media.

Dr. McCall was appointed to the American Association of Community Colleges Commission on Small and Rural Colleges.

Monitoring Reports

EL 4.5 – Financial Condition

Chief Financial Officer Rhonda Ward presented the finance report as of August 31, 2020, as evidence of compliance with EL Policy 4.5 - Financial Conditions. She referred the Board to the following items in her written report:

- The College is working with the auditors to ensure CARES funds, which will include the unanticipated funds from the Governor, are being expensed appropriately.
- The College is still finalizing accounting entries for FY20.
- The College's benefit expense was highlighted to show changes from year to year with additional explanation.
- The College has realized 43% of the total revenue budget for the year, however changes are expected as fall enrollment approaches the census date and potential tuition refunds for non-attendance.
- There has been an increase in Title IV receivables, related to financial aid, which will impact the cash balance based on the draw down date.
- The revised FY21 budget, with the inclusion of Second Chance Pell as the College re-enters both prisons, will be presented at the October meeting.

Chair Anderson asked if there are discrepancies with the auditors or other colleges on allowable expenses for CARES funding, and Ms. Ward agreed, noting the largest discrepancy is whether the funds can cover payroll. The College has not used the funds to cover normal payroll, but rather for items needed to react to COVID, such as technology and PPE, following federal guidelines.

Mr. Plotts motioned to approve the financial report, and Mr. Fogle seconded the motion. By a unanimous vote, the motion carried.

Ends 1.1 – Educated Workforce

Dr. McCall shared evidence with the Board to support the College's work to ensure employers can hire qualified employees, and that MTC's graduates are prepared for the workforce. Included was graduate salary data, largest employers of MTC graduates, advisory committee minutes, employer and student co-op surveys, and testing and classes offered by Workforce Solutions. Pass rates for MTC's graduates on their respective state and national exams include: OPOTA – 100%, Medical Assisting (5-year average) - 92% (67% national average), HIT – 75% (70% national average), OTA – 84%, PTA – 90% (86% national average), Nursing – 86.25% first time NCLEX (88% national average), and DMS – 83%. Dr. McCall was contacted by a community member who commended two MTC nursing graduates who cared for his mother in Hospice care, noting they stayed after their shift to be with her. Dr. McCall also highlighted

one of the College's six graduate competencies, professionalism, as a metric for measuring soft-skill success across the entire College. He also noted salary outcomes for graduates average above the MIT living wage metric. Additionally in recent data, salaries between Blacks, Hispanics, and Whites show little difference across the board, however more can be done to continue to addressing equity gaps. Mr. Young asked how COVID has impacted clinical, internship, and co-op sites. Dr. McCall noted clinical sites struggled in the spring, but there have been fewer challenges so far in fall term, but there may still be challenges finding sites as situations change.

Policy Review/Governance Issues

EL 4.1 – Communication and Counsel to the Board

Mr. Young reviewed the policy with the Board, noting the importance of transparency and information sharing between the Board and the President. Mr. Young felt Dr. McCall has communicated effectively and frequently informs the Board of situations needing their input. He also felt the Board as a whole has been engaged in the governance of the College in part due to the support of Dr. McCall. Mr. Young felt not changes were needed to the policy.

EL 4.2 – Strategic Planning

Mr. Fogle reviewed policy with the Board, and was supportive of the strategic plan dashboard to highlight the goals of the College, including increasing graduation rates. He did not suggest any changes to the policy.

EL 4.6 – Financial Planning

Dr. Hamper reviewed the policy with the Board, and highlighted the transparency of the President and CFO when presenting regular financial statements to the Board and providing budgets to the Board.

EL 4.11 – Presidential Vacancy

Mr. Moon reviewed the policy with the Board, and felt the contingency plan was sufficient and no changes would be needed.

Informational Items

The College hosted Michael Carter, Chief Diversity Officer at Sinclair Community College, to present a session called “Equity Isn’t Scary,” as a part of regular diversity, equity, and inclusion events and presentations.

Executive Session

No executive session was held.

Adjournment

Mr. Moon made a motion to adjourn, and Mr. Young seconded the motion. There being no further business to come before the Board, Chair Anderson adjourned the meeting at 6:44 p.m.