

Marion Technical College
Board of Trustees
Virtual Board Meeting
Tuesday, November 17, 2020

Call to Order

Chair Anderson called the meeting to order at 5:30 p.m, with the Board meeting virtually. The state legislature granted temporary authority (House Bill 197, 133rd General Assembly) allowing public boards to meet remotely under the Ohio Open Meetings Act in response to the COVID-19 pandemic.

Roll Call

The Recording Secretary called the roll. Trustees present were Chair Tim Anderson, Ms. Jude Foulk, Dr. Justin Hamper, Mr. Gregory Moon, Mr. Don Plotts, Vice Chair Roxane Somerlot, and Mr. Ken Young.

Mr. Kit Fogle was absent.

Major Discussion Topic

Dr. McCall updated the Board on the College's COVID response plan. Presently, the College has moved nearly all courses to remote format, with some hands-on and lab sections still meeting face-to-face in a limited setting. The remote format will continue through the end of the fall term and through the first week of the spring term, to limit potential spread from holiday gatherings. For fall term, significant increases in online enrollment were evident, and shifting to remote learning was less impactful to course delivery.

Dr. McCall also shared the state legislature is expected to pass the delayed capital budget before the end of the General Assembly. The College had previously engaged with an architecture firm to begin renovations to Bryson Hall prior to the COVID-related delay in funding. The College has reengaged with the firm to prepare for funding becoming available.

Consent Agenda

1. Approval of preceding meeting minutes
2. ODHE Completion Plan

The Completion Plan is required to be completed every two years and filed with the Ohio Department of Higher Education. The report answers key questions and provide data to ODHE on student success, often without much feedback from the department.

Chair Anderson presented the consent agenda and called for a motion to approve the agenda. Motion was made by Mr. Plotts and seconded by Mr. Young. By a unanimous vote, the motion carried.

President's Report

The Surgical Technology self-study was approved and a virtual on-site accreditation visit is anticipated in January. With the steps required for final approval, it may take up to a year for the final decision to be issued. The first accreditation will be for five years, with continuing accreditation status thereafter.

The Forge and business plan competition were completed in a completely virtual format, and came to an end in November. Mr. Drake Tulloh of Painless Fleet Maintenance won the for-profit competition (\$2,500), and Brooke Olson of Ability Vending won the non-profit competition (\$1,000). Several local entrepreneurs and community leaders served as judges of the competition. Chair Anderson was complimentary of the progress of the Forge and the support for entrepreneurs in the program. Dr. McCall highlighted the success of several of the Forge participants, noting business expansions and employees hired.

Approvals from the Department of Education, Ohio Department of Higher Education, and Higher Learning Commission were received for certificates and locations related to the correctional facilities and Marion Tech Downtown. For the correctional facilities, approvals were imperative to prepare for offering Pell through Second Chance Pell.

Due to COVID, the annual Alumni Hall of Fame was canceled. Press releases celebrating the awardees will be put out and the awardees will also be invited to attend the event in 2021. Similarly, the ribbon cutting at Marion Tech Downtown through the Marion Area of Chamber of Commerce will be postponed to a later date.

Monitoring Reports

EL 4.5 – Financial Condition

Chief Financial Officer Rhonda Ward presented the finance report as of October 31, 2020, as evidence of compliance with EL Policy 4.5 - Financial Conditions. She referred the Board to the following items in her written report.

- The College is still finalizing audit statements, with auditors on-site to complete the audit. Statements will be shared with the Board at the January Board meeting. Board members will receive a conflict of interest survey from the auditors to complete via email.
- Enrollment is still tracking down compared to the budget (10% down), however work is being done to compare year to year enrollments, with enrollments in limited programs, off-site programs, and early college delayed compared to 2019.

Chair Anderson asked what deadlines were established for CARES funding, and Ms. Ward noted there is \$100,000 of CARES related funding that will be carried forward. Those funds will cover reimbursements to the College for refunded lab and parking fees, PPE, and reopening expenses. As each funding allotment has strict guidelines, tracking has been crucial to ensure expenditures are allowable.

EL 4.7 – Funding

Dr. McCall shared with the Board the College took in \$2 million in grants in the last year, and will bring in significant additional grant funding through Title III, totaling \$2.2 million over five years. The College's Foundation Board of Directors welcomed three new Board members in October, replacing three College employees who had been serving on the Board. The College continues to work with Columbus State Community College (CSCC) to seek grants, and is working on a TRIO Talent Search grant, which works with underserved K-12 students. The College's ethics policy was also included as evidence of compliance with the policy.

Mr. Plotts encouraged his fellow trustees to support the College's Foundation.

EL 4.8 – Asset Protection

Dr. McCall shared the College's most recent six-year capital plan that is provided to ODHE and typically includes shared projects with OSUM. In the current capital plan, the College plans to use its funds to complete a major renovation to Bryson Hall. Also included was a master framework plan for the campus with input from OSUM and the College, determining priorities for the campus for the future. The campus' long term capital planning and maintenance is planned over ten years, and additional projects are added and prioritized due to need. The College's Facilities Department meets weekly to stay on top of physical plant needs. This has been especially important in responding to COVID through the addition of physical barriers, enhanced cleaning, and distribution of PPE.

Mr. Moon motioned to approve the monitoring reports, and Mr. Plotts seconded the motion. By a unanimous vote, the motion carried.

Policy Review/Governance Issues

No policies were reviewed at the meeting.

Informational Items

Dr. McCall shared with the Board that Ms. Primrose Igonor, Psychology Faculty and Diversity, Equity, and Inclusion Coordinator, has put together a list of engaging workshops and sessions for College employees and community leaders. Ms. Igonor is also leading a group to craft a statement for the College related to diversity.

Vice Chair Somerlot asked if more information was available about a possible co-tenant at the Marion Tech Downtown location. Presently, no further information was available.

Executive Session

No executive session was held.

Adjournment

Mr. Young made a motion to adjourn, and Mr. Plotts seconded the motion. There being no further business to come before the Board, Chair Anderson adjourned the meeting at 6:12 p.m.