



### CHANGE OF NAME/ADDRESS

Please fill out this pdf and attach it in an email to registrar@mtc.edu

**Current Name:** \_\_\_\_\_ **ID# or Birth Date:** \_\_\_\_\_  
Last First Middle

☐ **NAME CHANGE**

Change Name To: \_\_\_\_\_  
Last First Middle

☐ **ADDRESS CHANGE**

Old Address: Street \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_  
Employer \_\_\_\_\_  
Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_  
Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

New Address: Street \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_  
Employer \_\_\_\_\_  
Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_  
Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

This Change is:

Parent's Address \_\_\_\_\_ Permanent Address \_\_\_\_\_ Local Address \_\_\_\_\_ Employer \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\*NOTE:** If your name is changed due to marriage, a copy of the marriage license must be presented. A copy of your court order must be presented if your name is changed for reasons other than marriage.