



Reporting Guidance to Institutions

ORC Sec. 3345.111 as Enacted by Ohio House Bill 184 (136th General Assembly): Each state institution of higher education, as defined in section 3345.011 of the Revised Code, shall submit to the chancellor of higher education and the department of administrative services each report the state institution receives from an Ohio building or fire code inspection of an existing building or structure under the control of the state institution or a private entity on behalf of the state institution. The department of administrative services shall post a copy of each submitted report in a prominent location on its publicly accessible web site. If an inspection report identifies any issues in a building or structure requiring remediation, the department shall prepare and post to its web site, alongside the report, an estimate of the cost to conduct the remediation.

Resources:

2024 Ohio Building Code: [Chapter 2 Definitions - Ohio Building Code](#)

Ohio Fire Code: [Chapter 1301:7-7 - Ohio Administrative Code | Ohio Laws](#)

Definitions:

State Institution of Higher Education: any state university or college as defined in division (A)(1) of section [3345.12](#) of the Revised Code, community college, state community college, university branch established under Chapter 3355. of the Revised Code, or technical college

Existing Building or Structure: Buildings that have received final occupancy certification and are owned and in use by the institution.

Reports Received from an Ohio Building or Fire Code Inspection:

- Reports of interest are related to compliance with, or functionality of, occupant safety systems and may include the following:
 - Inspection by a local authority having jurisdiction
 - Inspection by the State Fire Marshal's Office
 - Inspection performed internally by designated qualified employees¹ of a state institution or contractors hired by the state institution identifying non-compliance
 - Identified impairments of life safety systems in which the impairment extends 48 hours or beyond

¹ Designated qualified employees are individuals assigned by the state institution to inspect and report on status of systems.



Timelines and Requirements for Reporting:

Required reports must be submitted to ODHE and DAS within seven (7) days of receiving from an outside entity or performing an internal inspection that identifies deficiencies.

If an inspection report identifies any issues in a building or structure requiring remediation, institutions must notify ODHE and DAS of the need to develop a cost estimate to conduct the remediation.

Method for Submitting:

Submit reports to ODHE at BuildingInspection@highered.ohio.gov.