

GUIDED PATHWAYS TUTORING WORKING GROUP CHARTER

Mission and Objectives

Mission: Our mission is to offer a high-quality tutoring program that improves student success, particularly in key gateway courses.

Objectives (Projects Goals):

- 1) Recruit and build a pool of qualified tutors for gateway courses and have them scheduled each semester in advance to allow for student self-scheduling
- 2) Research and develop a proposal for embedded, supplemental, and/or required tutoring model (at scale at the course level), including strategies to replicate this model for online courses
- 3) Develop a tutoring training program that is aligned with College Reading and Learning Association (CRLA) Level 1 Standards to improve tutor teaching and facilitation skills (and in turn, student learning)
- 4) Establish a marketing and communication plan to increase student, faculty, and staff awareness of tutoring and academic support options and increase usage
- 5) Design a welcoming, comfortable, and modern space to encourage usage and promote student learning

Success Criteria:

- 1) Students are able to self-schedule tutoring sessions for gateway courses
- 2) Students are able to secure a tutor within three business days for all other courses
- 3) Embedded, supplemental, and/or required tutoring model is implemented in identified courses at scale
- 4) Increase in tutoring usage
- 5) Increase in academic performance among students who use tutoring services
- 6) Decrease in DFW grades in identified gateway courses

Team Members

Name	Title	Expertise/Role on Work Group
Laura Emerick (Co-Chair)	Executive Director of SSE	Oversee department, best practices, strategy – what needs to happen
Craig Sohl (Co-Chair)	Director of Title III	Title III metrics, project management - keeping people on task and working toward goal
VACANT	Testing & Tutoring Coordinator	Runs tutoring program, day to day logistics, onboarding/training tutors, scheduling, liaison to OSUM and OhioLink e-Tutoring
Brandy Page	Assistant Director of Advising	Needs from student perspective, knowledge of peer education standards – (peer) tutor training
Stacie Campbell	Director of Nursing	Nursing program has an effective tutoring and remediation program
Lindsey Knapp	Anatomy & Physiology	Faculty in gateway/high DFW course, knowledge of active learning strategies

Mike Augenstein	Director of Workforce Solutions	Out of the box thinking, community relationships – tutor recruitment
Mike White	Associate Dean of Technical Programs	Oversight of correctional education programs, replicating tutoring program in the prison setting

Project Working Groups

- Researching and demoing virtual tutoring platforms: *Brandy Page, Mike White, Craig Sohl, Chelsea Glezen*
- Developing a required tutoring model for students struggling academically: *Stacie Campbell, Lindsey Knapp, Craig Sohl*
- Developing a supplemental/embedded tutoring model for targeted classes: *Laura Emerick, Lindsey Knapp*
- Redesigning tutoring center to provide a more dynamic and private learning environment: *Laura Emerick, Chelsea Glezen, Mike Augenstein*
- Developing new tutor training program: *Brandy Page*
- Tracking student success data for students who receive tutoring support: *Mike White, Laura Emerick, Lindsey Knapp*

Communication

- The Tutoring Work Group will meet in-person roughly every other month, opposite of Guided Pathways Steering Council (GPSC) meetings: September, November, February, April, June (subject to change)
- Members of the GPSC will share progress updates during GPSC meetings: August, October, January, March, May (subject to change)
- Minutes from each meeting will be posted to the respective Teams site
- Communication between meetings will be done via e-mail or Teams; additional meetings to discuss a focused area/objective may be scheduled as needed.
- The Co-Chairs will meet with Dr. McCall as needed to provide updates, provide recommendations, and request resources on behalf of the group.

Authority and Decision-Making

- The Tutoring Work Group will gather input from all group members and other key stakeholders prior to making decisions.
- Whenever possible, the group will try to reach consensus, but final decisions will rest with the Co-Chairs of the work group.
- Decisions requiring additional funding or organizational structure changes will need approval from the President's Executive Leadership Team.