



Office of Financial Aid

Phone: (740)389-4636

Email: financial-aid@mtc.edu

2025-2026 V4 Verification Worksheet

Your application was selected for review in a process called "Verification." In this process, Marion Technical College (MTC) will be comparing information from your FAFSA with copies of your, your spouse's (if applicable), or your parent(s) 2023 Federal tax transcripts, or with W-2 forms or other financial documents. The Dept. of Ed. requires MTC to process this information in order for the student to receive Federal aid. If there are differences between your FAFSA information and your financial documents, we will send corrections electronically to have your information reprocessed.

STEP 1: STUDENT INFORMATION

Form fields for Student Information: Last Name, First Name, MI, Social Security #, Address, Date of Birth, City, State, ZIP Code, Phone Number.

STEP 2: IDENTITY VERIFICATION

The student must appear in person at Marion Technical College or to a notary to verify identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed.

If the student is unable to appear in person at MTC to verify his/her identity, the student must provide:

- A copy of the valid government-issued photo ID that is acknowledged in the notary statement below or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport: and
- The original Statement of Educational Purpose, which is provided above, must be notarized. If the notary statement appears on a separate page than the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

STEP 3: CERTIFICATION AND SIGNATURES

By signing this worksheet, I/we certify that all the information reported on this worksheet to qualify for Federal student aid is complete and correct. If dependent, at least one parent must sign.

WARNING: This process is deemed required by the Federal Government. If you purposely give false information you may be fined, be sentenced to jail, or both.

Student _____ Date ____/____/____

Parent(if parent information is provided) _____ Date ____/____/____

Return this form and ALL documentation to MTC Financial Aid Office.