

Shannon Niedzwicki

1234 Mt. Vernon Ave. - Marion, Ohio – niedzwickis@mtc.edu - (740) 386- 4176

PROFESSIONAL SUMMARY

Dedicated Certified Occupational Therapy Assistant with a compassionate approach to those struggling with life's basic activities. Detail oriented flexible and creative in interpersonal relationships to help achieve patient's goals. Particularly good at working with children with developmental disabilities.

SKILLS

- Microsoft Office
- Excellent Communication
- Empathic
- Teamwork
- Resourceful
- Insurance Billing
- Attention to Detail
- Dependable
- Customer Service

EDUCATION

Marion Technical College

Associate of Applied Science- Occupational Therapy Assistant

Marion, Ohio

August 2012

- National Board of Certification in Occupational Therapy
- Awards & Organizations- Phi Theta Kappa, Dean's List, Magna Cum Laude
- Dean's List 2012, 2014

PROFESSIONAL EXPERIENCE

Blue Sky

Certified Occupational Therapy Assistant

Marion, OH

2015–Present

- Work under the supervision of occupational therapist providing therapy to help patients develop and improve daily living and working skills.
- Record progress of patients and communicate any concerns to the patient and family members.
- Work with children with developmental disabilities in activities to promote socialization and physical coordination.
- Help patients with stretches and other exercise as directed by the occupational therapist.
- Teach energy conservation and joint protection techniques.

Reliant Rehabilitation

Certified Occupational Therapy Assistant

Crestline, OH

2012 – 2015

- Followed individual treatment plans monitored patient activities to ensure correct performance and provided encouragement.
- Documented billing of health insurance provider.
- Instructed patients in the proper method of moving from a bed in a wheelchair.
- Worked evenings and weekends to accommodate patients' schedules.

**Marion Campus Recreation
Recreation Supervisor**

**Marion, OH
2000-2013**

- Provided excellent customer service to all patron from Ohio State Marion and Marion Technical College.
- Managed and maintained cleanliness in student center lobby, gym, weight room, and game rooms.
- Created campus ID cards for students and faculty of both Ohio State University and Marion Technical College.
- Signed out/set up gym equipment for students and helped with various campus events serving food to attendants.
- Responded to all incidents and emergencies in a timely manner.