

Scheduling Information for DMS OBSERVATION HOURS



Clinical Facility Observation Hours:

Scheduling observation hours at a clinical facility is the student's responsibility.

As the student, you would call area hospitals or clinics that staff fully credentials sonographers and ask for the ultrasound department. Once in contact with the ultrasound department, you will ask if they are accepting observation students for ultrasound, and if so what is their process. Each site may have different requirements and you will need to follow the requirements for each individual site in order to perform observation there.

During your scheduled observation, you will watch while sonographers perform their job duties. You are required to dress professionally and to keep your cell phone put away and out of sight. You will be evaluated by the sonographers while you are performing your observation hours. They will evaluate you using the observation validation form, which can be found on the DMS program web page. You will print this form, complete page one, take with you, and give it to the technologist who you are observing. They will NOT give it back to you. They will complete their portion and email the form to the college. Please print a new form for each clinical site.

Students are responsible for ensuring that the forms get submitted to MTC. This means You should keep track of your hours and where you perform them. And You should also double check to make sure the paperwork was submitted. Students will not get credit for observation hours if there is not a form submitted by the clinical facility.

On Campus DMS Lab Hours:

Students are required perform a minimum of 12 hours in the DMS Lab on campus. The DMS Lab is located in the Health Technologies Building on the MTC campus, room 150.

These hours are scheduled through Christine Drath (drathc@mtc.edu). Therefore, you will reach out to her to ask for available hours and she will give you a list of the hours available for that semester.

Hours are available in Fall and Spring semester only. Hours are only available during scheduled labs in which a lab instructor is present in the DMS Lab. Each semester schedules of hours are prepared by me and distributed to students who request to be added to the email list. You can choose any or all of the hours (in full hour increments) that you are available for.

All hours in the DMS Lab need to be scheduled prior to April 1st and completed prior to the end of the spring semester in the year that you are applying for the program.

Just like observing at a clinical facility, you will be evaluated by the sonographers while you are performing your observation hours. They will evaluate you using the observation validation form. You will print this form, complete page one, take with you to each observation time you are scheduled.