

Marion Technical College
Board of Trustees
Regular Board Meeting
Tuesday, August 21, 2018
Health Technologies Center, Room 103

Call to Order

Chair Foulk called the meeting to order at 5:34 p.m.

Roll Call

The Recording Secretary called the roll. Trustees present were Chair Foulk, Mr. Anderson, Mr. Fogle, Mr. Parrott, Mr. Plotts, Mr. Russell, and Mrs. Somerlot.

Dr. Hamper and Mr. Young were absent.

Staff present included Dr. McCall, Dr. Bob Haas, Dr. Amy Adams, Dr. Richard Prystowsky, Brenda Feasel, Tyler Maley, Debbie Stark, Steve Duvall, and Laura Woughter. Judge Deborah Alspach, of the Marion County Court of Common Pleas, was also present.

Swearing In

Judge Alspach was present to swear in Mr. Kit Fogle as a trustee of the Marion Technical College Board of Trustees, whose term began May 1, 2018, and Mr. Rex Parrott, who was reappointed by the governor on June 15, 2018.

Consent Agenda

1. Approval of preceding meeting minutes

Chair Foulk presented the consent agenda and called for a motion to approve the agenda. Motion was made by Mr. Plotts and seconded by Mr. Parrott. The motion carried.

Monitoring Reports

EL 4.1 - Communication and Counsel to the Board

Dr. McCall provided evidence to the Board of communication provided to the members related to governance of the college.

EL 4.3 - Organizational Structure

Dr. McCall provided the college's current organizational structure to the Board, noting the transition of information technology reporting to the Chief Strategy Officer. Additionally, the College Credit Plus and Graduate Pathways to Success programs began reporting to the Vice President of Academic Affairs & Student Services.

EL 4.4 - Services

Dr. McCall cited evidence related to the strategic plan and the improvement of information systems as a part of the game plan. Ellucian visited the college to help employees determine areas for efficiency and improvement in the current platform. An outside consultant was also hired to externally assist in assessing the system. The college's student satisfaction survey results were also available to the Board.

EL 4.11 - President Vacancy

The presidential vacancy plan was provided to the Board, with a simple correction to remove outdated position titles.

EL 4.5 - Financial Condition

Dr. McCall, in place of Chief Financial Officer Jeff Nutter, presented the finance report as of June 30, 2018, as evidence of compliance with Executive Limitation Policy 4.5 - Financial Conditions. He referred the Board to the following items in the written report:

- \$900,000 has been invested in capital improvements since January.
- The college is down \$237,000 in revenue in relation to August 2017.
- Back payments for CCP have been realized.
- Cost-share agreement payments to OSUM are still held by MTC as the final invoice has not been provided to the college.
- Summer tuition was 11% over budget.

Mr. Anderson asked what the reason was for increased summer enrollment, and Dr. McCall shared the positive experience with the college's participation in the EASE program, but could not confirm a direct correlation as the data available is limited by the college's agreement with the sponsoring research firm. Dr. Adams also explained students are able to access year round Pell assistance. Mr. Parrott asked if the college's reserves accounted for the cost-share, and Dr. McCall agreed the funds for the cost-share were built into the budget. Mr. Russell asked if there

was a correlation between underspending in advertising and lower enrollment, and Dr. McCall was unsure a correlation could be drawn. Dr. Adams noted the overall budget showed reductions to professional development, not specifically advertising, and provided information on the college's advertising activity. Additionally, student applications increased, suggesting the college's marketing efforts were successful.

Chair Foulk called for a motion to approve the finance report. Motion was made by Mr. Anderson and seconded by Mr. Russell. The motion carried.

Major Discussion Topic

Dr. McCall asked the members if they would be interested in a Board retreat on March 26, 2019, with the intention of inviting OACC President Jack Hershey to speak to the group and inviting legislators to a dinner meeting. There is also an attainment event hosted on that day. The group agreed to set the Board retreat for March 26, 2019. The Ohio Department of Higher Education Trustee Conference will be held on November 15, 2018; the save-the-date will be shared with the Board. The group discussed the November Board meeting, which will fall on the week of Thanksgiving; however, the Board decided not to reschedule the meeting.

President's Report

Dr. McCall highlighted the following items from his written report:

- The President's Report structure will soon change to reflect the college's new strategic plan.
- The college's developmental education programs have seen increases in completion rates.
- Student success increases have also been seen for minority students; improvement is still necessary.
- A group of faculty and administrators will travel to Amarillo College in Texas to learn more about their student support services to address non-cognitive issues.
- The college's results from the Noel Levitz Student Satisfaction Survey ranked higher in every category in comparison to national ratings.
- Dr. Adams was inducted into the Marion Rotary Club.
- Nine fall term courses and one summer term course will utilize OER, saving students a total of \$70,000 in textbook costs.
- MTC will host its first retirees and friends brunch, and Teresa Parker, former chief of staff, will be writing the 50th anniversary commemorative book.
- Mike Stuckey has been meeting one-on-one with the Foundation Board members.
- The college's new Director of Disability Services will be starting at the end month.

- Dr. Adams and Joanna Duvall, Director of Information Systems, will begin overhauling the college's information systems in conjunction with the strategic plan.
- Dr. McCall was invited by the Lumina Foundation to travel to Oregon to speak on performance based funding. He will also present on a panel about Get to Next Scholars at the CASE Conference.

Policy Review/Governance Issues

Dr. McCall shared his hope the Board would begin leading the meeting discussions to determine the success of each policy in governing the college. Mr. Plotts agreed this would be the opportunity for each member to review a policy in detail, as Dr. McCall's review of the policies was an interim expectation after policy governance was implemented. Mr. Anderson also agreed. The Board will be assigned policies to review; an email reminder to the members will also include the appropriate policy.

EL 4.2 - Strategic Planning

In setting the direction and action plans of Marion Technical College:

- (A) The President shall not allow plans that do not have a beneficial impact on Marion Technical College's Ends.
- (B) The President shall not allow the organization to operate with a Strategic Plan that has a time frame of less than three years.
- (C) The President shall not allow the strategic plans to be reviewed less than once a year for continued adequacy.
- (D) The President shall not allow plans that are unresponsive to the changing climate and conditions that affect Marion Technical College.
- (E) The President shall not allow plans that do not consider their financial impact.

No changes were made to the policy.

EL 4.6 - Financial Planning

With respect to planning fiscal events (budgeting for all or any remaining part of a fiscal period), the President shall not jeopardize either programmatic or fiscal integrity of the organization.

- (A) The President shall not submit an annual budget that:
 - (1) Contains too little detail to reasonably project operating income and expenses.
 - (2) Does not separate capital and operational items.
- (B) The President shall not submit an annual budget without identifying its underlying assumptions.

- (C) The President shall not submit an annual budget that plans in any fiscal year the expenditure of more funds than are projected to be received in that period.
- (D) The President shall not submit an annual budget that exceeds the financial condition policies.

No changes were made to the policy.

Informational Items

Dr. McCall supplied several articles to the Board related to Get to Next Scholars and College Credit Plus.

Executive Session

The Board did not hold an executive session.

Adjournment

There being no further business to come before the Board, Chair Foulk asked for a motion to adjourn the meeting at 6:30 p.m. Mr. Plotts motioned to adjourn and Mr. Parrott seconded the motion. The motion carried.