

Marion Technical College  
**Board of Trustees**  
Regular Board Meeting  
Tuesday, June 20, 2023  
Health Technologies Center Auditorium

**Call to Order**

Chair Somerlot called the meeting to order at 5:31 p.m.

**Roll Call**

The Recording Secretary called the roll. Trustees present were Chair Roxane Somerlot, Vice Chair Kit Fogle, Mr. Tim Anderson, Ms. Jude Foulk, Dr. Michael McCleese, Mr. Greg Moon, and Mr. Don Plotts.

Ms. Vidya Iyengar was absent.

**Introduction of Guests**

Guests present included MTC employees Dr. Ryan McCall, Ms. Rhonda Ward, Dr. Amy Adams, Dr. Bob Haas, Mr. Steve Duvall, Mr. Mike Stuckey, and Ms. Laura Woughter.

**Major Discussion Topic**

Mr. Duvall presented to the Board on the Gramm Leach Bliley Act (GLBA), including security planning, like risk assessments, monitoring, and user training. Mr. Duvall noted that the College is required to implement specific controls to protect the College's network, and to comply with GLBA and cyber security insurance, such as database encryption, multi-factor authentication, access controls, and security services. Mr. Plotts asked if the College maintained back-ups off campus, and Mr. Duvall explained the College has both on and off-campus backups that are updated daily. Chair Somerlot asked if the College maintains physical servers, and Mr. Duvall noted the majority of the College's servers are virtual, but a few physical servers remain.

**Consent Agenda**

1. Approval of preceding meeting minutes

Dr. McCleese motioned to approve the consent agenda, and Mr. Anderson seconded the motion. By a roll call vote, the consent agenda was unanimously approved.

## **President's Report**

Dr. McCall highlighted the following from his President's Report:

- The success of the College's IT and Engineering summer camps. Additional camps for teens will be held in health careers and eSports.
- The second annual Teacher Boot Camp was held to expose high school teachers and guidance counselors to careers with local manufacturers, and preparing them to help students understand opportunities that exist in Marion.
- The College Foundation's second annual golf outing was held on May 25<sup>th</sup>, and raised over \$32,000 for student scholarships.
- Dr. McCall attended Senator Sherrod Brown's annual Ohio College and University Presidents' meeting in Washington D.C. on June 14<sup>th</sup>.

## **Monitoring Reports**

### EL 4.5 Financial Condition

Ms. Ward highlighted the following items from her full report:

- Revenues for FY23 are finishing strong, with a carryover from operations of approximately \$150,000.
- Investment revenue is ahead of expectations.
- Grant expenditures increased substantially year over year, likely due to increase grant awards.
- Capital expenditures on Bryson hall renovations was approximately \$1.5 million.
- The transfer of Bryson Hall to Marion Tech ownership will be recognized as an asset.

Mr. Fogle moved to approve the financial report and Mr. Anderson seconded the motion. By a unanimous roll call vote, the report was approved.

### EL 4.6 Financial Planning

Ms. Ward presented the proposed FY24 operating budget to the Board, which included the following assumptions:

- Flat enrollment for all student populations over the entire academic year.
- \$5 per credit hour tuition increase, provided the authority is permitted in the state operating budget.
- Anticipated increases in the number of incarcerated students receiving Pell grants.

- Increases in fee revenue in some areas due to the use of inclusive access packages that pass fees incurred by the College onto the student for access to textbooks, labs, etc. This also results in an expected decrease in bookstore commission revenue.
- Subsidy revenue is expected to increase \$277,000 due to success measures and a projected increase in the total funding by the state of 1.5% each fiscal year.
- Investment revenue through STAR OHIO will increase 4%.
- This will be the first budget in several years without any support from federal stimulus dollars (HEERF/CARES).
- The budget includes a 2% pay increase starting January 2024.
- Some position vacancies are expected to be held open.
- A significant health insurance increase was projected (14%), however the College did contribute to paying the rate down (7.2%) to minimize the impact to employees.

A revised budget will be presented to the Board at either the October or November 2023 meetings.

Mr. Anderson asked for confirmation that without HEERF funds, the College would need to overcome a \$782,000 deficit, and Ms. Ward confirmed that the loss of HEERF equates to \$782,000 and the College had to accommodate that loss in the budget process to achieve a balanced budget. Mr. Moon asked if the outstanding debt to Ohio State Marion will be paid by the end of 2024, and Dr. McCall confirmed the remaining payments will conclude in FY24. Dr. McCall shared, as a result of the Auditor of State's co-located campus audit, that when Zane State and Ohio University's branch campus began operating separately, Zane State saved approximately \$400,000 in the first year procuring its own resources that previously were shared.

Ms. Ward also shared a comparison of community college tuition rates, noting that Marion Tech is comfortably in the middle, while also highlighting many institutions with lower tuition rates are larger and can levy taxes.

Chair Somerlot called for a motion to approve the FY24 operating budget, as well as a \$120,000 contingency that aligns with past practice. Mr. Plotts moved to approve the FY24 operating budget and Ms. Foulk seconded the motion. By a unanimous roll call vote, the report was approved.

## **Policy Review/Governance Issues**

### EL 4.10 Treatment of Employees

Mr. Fogle reviewed the policy with the Board, including evidence from prior reports. No further changes to the policy were recommended.

### **Informational Items**

Dr. McCall noted the proposed state budget, which is likely to move to conference committee next week, included a differentiated subsidy increase for the first time for community colleges (1.5%) compared to universities (1.0%). This is significant as the state legislature has noted the differing missions and needs of the sectors for the first time when considering funding.

Also included in the proposed state budget is a change in the appointment process for locally appointed trustees. If approved, local trustees will be appointed by an appointment committee made up of several local leaders that do not serve on the Board. Locally appointed trustees will be approved with the advice and consent of the Ohio Senate. Trustee term lengths will also change, with governor appointed trustees serving four year terms.

Dr. McCall reminded trustees of the ACCT Leadership Congress in Las Vegas in October, and asked any trustees interested in attending to let him know.

Mr. Plotts encouraged all of the trustees to attend future trustee conferences, having just attended the annual OACC Conference.

### **Executive Session**

Mr. Anderson motioned to convene to executive session at 6:40 p.m. to discuss matters regarding the compensation of a public employee and to discuss pending or imminent court action. Ms. Foulk seconded the motion. Chair Somerlot – aye, Vice Chair Fogle – aye, Mr. Anderson – aye, Ms. Foulk – aye, Dr. McCleese – aye, Mr. Moon – aye, Mr. Plotts – aye.

The Board reconvened in open session at 6:55 p.m.

### **Adjournment**

There being no further business to come before the Board, Chair Somerlot adjourned the meeting at 7:00 p.m.