

Marion Technical College
Board of Trustees
Regular Board Meeting
Thursday, November 20, 2025
Health Technologies Center Conference Room

Call to Order

Chair Kit Fogle called the meeting to order at 4:01 p.m.

Roll Call

The Recording Secretary called the roll. Trustees present in-person were Chair Kit Fogle, Mr. Tim Anderson, Ms. Mary Fox, and Ms. Roxane Somerlot, who joined late. Trustees present online were Ms. Jude Foulk, Ms. Vidya Iyengar, and Mr. Don Plotts.

Vice Chair Michael McCleese was not present.

Introduction of Guests

Guests present included MTC employees Dr. Ryan McCall, Dr. Amy Adams, Dr. Bob Haas, Ms. Rhonda Ward, Ms. Amy Stahl, Mr. Mike Stuckey, and Ms. Laura Woughter.

Major Discussion Topic

Dr. McCall discussed with the Board the new statutory requirement from the state for the Board to have ultimate authority over curriculum. Ms. Amy Stahl, the College's Instructional Designer and Curriculum Committee Chair, presented to the Board the current curriculum approval process. Currently the process begins with deans and directors before a request is made to the respective subject matter expert (i.e., faculty). Changes are routed through the program director, dean, Technical Review Team, Curriculum Committee, and the Chief Academic Officer for approvals at each level. Going forward, the final approval will be the responsibility of the Board, with the procedural response in the catalog software managed by the Ms. Woughter on behalf of the Board. All final approved changes are managed in the catalog software by the Registrar. Ms. Stahl provided information on the College's Curriculum Committee membership, and walked through the catalog software to show an example of a curriculum change. Ms. Stahl noted the timeline for changes to curriculum in order to be accepted for the following year's academic catalog.

Ms. Fox asked how programs incorporate changes, and Ms. Stahl noted programs have advisory boards comprised of industry partners. Advisory board members provide feedback on current curriculum and suggested changes. Additionally, some curriculum changes are a result of legislative changes. Dr. McCall noted certain program changes may be the result of his interactions with community leaders, citing the creation of the Surgical Technology Program as a result of conversations with OhioHealth as an example. Ms. Fox asked if the College reviews the offerings of other institutions before offering a program, and Dr. McCall noted the state requires community colleges to submit information to reduce duplicative programs within a certain radius.

Consent Agenda

1. FY25 Ohio Department of Higher Education (ODHE) Efficiency Report
2. Rule – Instructional Workload and Faculty Responsibilities

Mr. Anderson made a motion to approve the consent agenda and Ms. Fox seconded the motion. Chair Fogle – aye, Mr. Anderson – aye, Ms. Fox – aye, Mr. Plotts – aye, Ms. Iyengar – aye, Ms. Foulk – aye. By a unanimous vote, the motion was approved.

3. Resolution 2025-04 – Presidential Merit Pay

Dr. McCall separately provided information on the presidential merit pay data. He noted the information related to transfer was old so he changed the data to match the share of the College's SSI for transfer, which is data available every year. Ten of 14 metrics were met for 2025. Ms. Fox made a motion to approve the consent agenda and Mr. Anderson seconded the motion. Chair Fogle – aye, Mr. Anderson – aye, Ms. Fox – aye, Mr. Plotts – aye, Ms. Iyengar – aye, Ms. Foulk – aye. By a unanimous vote, the motion was approved.

President's Report

Dr. McCall highlighted the following from the President's Report:

- Fall is the first term for the implementation of 8-week courses for first-year courses. He noted anecdotes on student outcomes under 8-week courses. For the financial accounting course, historically 40% of students do not successfully complete the course. In the 8-week format, less than 10% of students did not complete the course successfully. The course still meets the same number of hours per week, however changes to the format and course content has yielded positive results. Mr. Plotts expressed his pleasure at the results, noting his earlier skepticism. Dr. McCall highlighted the work done by many employees to adopt the transition. The Board discussed additional process details on how courses are adjusted from 16-week to 8-week, including time to completion.

- The College hosted a peer review team from the Accreditation Commission for Education in Nursing (ACEN) for an initial accreditation candidacy visit for the Bachelor of Science in Nursing (BSN) program in October. The visit was positive, and the College anticipates hearing back from ACEN in the spring.
- Dr. McCall visited D.C. at the beginning of October, which incidentally coincided with the federal government shutdown. Dr. McCall met with both Senators Moreno and Husted about the College and its students. He also shared information with them about future congressionally directed spending (CDS) requests.
- Dr. McCall and Ms. Woughter met with state legislators in early November to discuss the capital budget cycle and potential for community project funding. He noted hesitation by legislators with lingering property tax issues causing uncertainty.
- The College has been selected again as a Bellwether Award finalist for its grant partnership with Columbus State.

Monitoring Reports

EL 4.5 Financial Condition

Ms. Somerlot joined the meeting in-person.

Ms. Ward highlighted the following from her written report:

- Enrollment continues to be ahead of prior year and ahead of budget.
- Expenses are ahead year over year, but below budget. Ms. Ward noted personnel costs are driving the year over year increase due to added positions. Additionally, software costs and advertising tend to be paid at the beginning of the year.
- Cash and investment income continues to be up. The College was able to add an additional \$1 million to the investment account, with the account earning 4%.
- Ms. Ward presented a then and now statement, as a requirement of the audit, to document any invoices over \$3,000 received prior to a purchase order being approved. The list is required to be reviewed by the Board. The Board asked additional process questions related to how purchase orders are managed.

For the FY25 projection, Ms. Ward highlighted:

- The Business Office is under audit extension until December 1st, with three new staff in the office necessitating extra time.
- The current operating surplus is \$3.2 million, with the absorption of the \$1.5 million for Marion Tech Downtown included. In total, \$1.9 million of that amount is related to fixed assets. Underspending compared to budget also contributed to the significant surplus.

For the FY26 requested budget revision, Ms. Ward highlighted:

- An increase to the revenue budget of \$380,000 to account for increased enrollment.
- An increase to the expense budget of \$105,428 to complete the College restructure to adjust personnel costs.

- Increased instructional expenses to meet enrollment demands, resulting as a \$57,000 increased expense to staff courses.
- An increase of \$81,000 to meet obligations of a service contract for assistance in recruiting students with some credit but who did not complete.
- An increase of \$11,000 to support a redundant internet service as a backup for the current line. With the College’s move to the cloud for its information system, loss of internet would significantly impact operations.
- Additional software programs were added to meet obligations, including Soft Docs for the ERP conversion and Simple Syllabus for requirements under Senate Bill 1.
- Additional funding to support OPOTA scholarships to adjust financial support for students as a result of the program changing from part-time to full-time. The College also supported a scholarship in honor of a fallen officer for their respective department.
- Ms. Ward also noted the upcoming Bryson Hall renovations to continue to update the building. Classrooms, corridors, and the advising suite will be included. Ms. Ward included a request to utilize \$190,000 to furnish the renovated spaces from capital reserves. This will allow the capital funding to have a larger scope and update most classrooms.

Mr. Plotts made a motion to approve the financial condition report, revised budget, and request for capital reserves, and Ms. Somerlot seconded the motion. Chair Fogle – aye, Mr. Anderson – aye, Ms. Fox – aye, Ms. Somerlot – aye, Mr. Plotts – aye, Ms. Iyengar – aye, Ms. Foulk – aye. By a unanimous vote, the motion was approved.

EL 4.7 Funding

Dr. McCall reviewed with the Board the Foundation’s growth since 2017, with an average of 12% growth annually; the Foundation has surpassed \$2 million. He also highlighted the numerous grant awards and scholarship opportunities that support the College and students. Dr. McCall shared the College has grown its revenue over \$9 million since 2016. Additionally, the College’s ethics policy was also included as evidence of ethical conduct.

EL 4.8 Asset Protection

Dr. McCall provided evidence in support of the policy, including a shared campus project plan with Ohio State Marion, a campus framework plan, and the College’s six-year capital plan. The Board also discussed the bridge over the pond, which has been closed for safety reasons. Dr. McCall noted he has had conversations with OSUM Dean Jen Schlueter about the potential for the College to purchase some of the grounds under its buildings to realize cost savings in lieu of cost-sharing the space.

Mr. Foulk made a motion to approve the monitoring reports, and Ms. Fox seconded the motion. Chair Fogle – aye, Mr. Anderson – aye, Ms. Fox – aye, Ms. Somerlot – aye, Mr. Plotts – aye, Ms. Iyengar – aye, Ms. Foulk – aye. By a unanimous vote, the motion was approved.

Policy Review/Governance Issues

Ends 1.1 Educated Workforce

Mr. Plotts reviewed the policy with the Board and highlighted the evidence provided in the most recent report to demonstrate compliance. He did not feel any changes were needed to the policy.

EL 4.1 Communication and Counsel to the Board

Ms. Foulk reviewed the policy with the Board and highlighted Dr. McCall's ability to communicate successfully with the Board, with evidence provided in the most recent report. She did not feel any changes were needed to the policy.

EL 4.11 Presidential Vacancy

Ms. Fox reviewed the policy with the Board and highlighted the vacancy plan provided as evidence in the most recent report. She did not feel any changes were needed to the policy.

Informational Items

Ms. Woughter provided information from ODHE regarding Senate Bill 1 requirements for trustee training. ODHE will be creating a variety of module courses for trustees to complete. Additional information will be sent out as it is available.

Ms. Woughter reminded the Board to complete the required annual ethics training, and noted ODHE has requested Colleges to track completion of ethics training.

Additionally, Ms. Woughter will send out information to trustees to complete Dr. McCall's annual performance evaluation.

Dr. McCall shared he will circle back with the Board in January to discuss having an April Board retreat, specifically to review the College's budget forecast and begin implementation of the Board's review of the general education curriculum, as required by House Bill 96.

Executive Session

No executive session.

Adjournment

There being no further business to come before the Board, Mr. Anderson moved to adjourn the meeting. The Board adjourned at 5:39 p.m.