

**Marion Technical College**  
**Board of Trustees**  
Regular Board Meeting  
Tuesday, November 16, 2021  
Health Technologies Center Auditorium

### **Call to Order**

Chair Anderson called the meeting to order at 5:25 p.m.

### **Roll Call**

The Recording Secretary called the roll. Trustees present were Chair Tim Anderson, Vice Chair Roxane Somerlot, Mr. Kit Fogle, Ms. Jude Foulk, Ms. Vidya Iyengar, Mr. Greg Moon, Mr. Don Plotts, and Ms. Nicolle Wampler.

Dr. Justin Hamper was absent.

### **Introduction of Guests**

Guests present included Judge Larry Heiser, Ms. Holly Welch, and MTC employees Dr. Ryan McCall, Dr. Bob Haas, Dr. Amy Adams, Ms. Christy Culver, Mr. Chris Leimbach, Ms. Rhonda Ward, and Ms. Laura Woughter. Retired mascot Calypso the Chameleon also made a brief appearance.

### **Oath of Office**

Judge Larry Heiser, Marion Family Court, delivered the oath of office for Ms. Wampler. Ms. Wampler's term is from May 1, 2020 to April 30, 2023. The previous term was held by Mr. Mark Russell. Ms. Wampler is a Project Manager for the Ohio Department of Rehabilitation and Corrections.

### **Major Discussion Topic**

Holly Welch, Assistant Attorney General and counsel to the College, provided ethics training to the trustees, as required by law, covering conflicts of interest, recusal, public contracts, nepotism, gifts/things of value, financial disclosures, confidential information, and post-term restrictions.

### **Consent Agenda**

1. Approval of preceding meeting minutes

Ms. Iyengar motioned to approve the consent agenda, and Mr. Moon seconded the motion. By a unanimous vote, the consent agenda was approved.

### **President's Report**

Dr. McCall highlighted the following from his President's Report:

- The College celebrated First-Generation College Students in November.
- The Forge competition awarded the top prizes to Jeremy and Natalie Berger, Get Wired Solutions (electric car charging stations), and Jess Lamar Reece Holler, Marion Voices (folklife and cultural art for social justice program). In five years, 75 individuals have participated, and 24 new and continuing businesses have been created or expanded. The free classes are sponsored by a number of local organizations and businesses.
- The Medical Assisting program successfully completed their accreditation visit (virtually) with a clean review with no findings.
- Dr. McCall attended the AACC Small and Rural Community College Commission meeting in Washington D.C., and also visited with legislators and staff to advocate for extending CARES/HEERF funding past FY22.

### **Monitoring Reports**

#### **EL 4.5 – Financial Condition**

Chief Financial Officer Rhonda Ward presented the finance report as of October 31, 2021, as evidence of compliance with EL Policy 4.5 - Financial Conditions. She provided an overview of revenues and expenses, cash position, and also referred the Board to the following items in her written report:

- The College's audit was uploaded at the end of October, and the auditors have been on-site to review financial statements and other relevant documents.
- The College made a prior year adjustment, noted in the College's audit, as a result of a miscalculation by Ohio State Marion on the cost-share previously shared with the Board. Conversations are still ongoing on the payback period for the outstanding balance, approximately \$400,000.
- Adjustments approved by the Board at the October meeting as a part of the revised budget have not been adjusted in the current financials due to focus on the audit; adjustments will be made prior to the next Board meeting.

Ms. Iyengar asked what the College's \$120,000 budgeted contingency was for, and Ms. Ward noted that the unused contingency is available to manage unanticipated expenses, whether due to missed enrollment targets or replacing failing equipment.

#### EL 4.7 – Funding

Dr. McCall shared the College's revenue through grant funding (approximately \$2 million annually) to support programs, in addition to donated funds through the Foundation to support student scholarships and donor wishes (approximately \$200,000 in calendar year 2021). Additionally, the College's ethics policy was provided to emphasize ethical operation and processes to comply with federal and state law when accepting donations or funding sources.

#### EL 4.8 – Asset Protection

The monitoring report included the College's six-year capital request plan, shared campus framework plan, and other facilities planning to protect the investment of state funds while ensuring the campus is maintained appropriately. The College's insurance policy was also provided as evidence.

Ms. Foulk moved to approve the monitoring reports and Mr. Fogle seconded the motion. By a unanimous vote, the reports were approved.

### **Policy Review/Governance Issues**

#### EL 4.3 – Organizational Structure

Mr. Moon reviewed the policy with the Board, highlighting the recently updated organizational structure for the College (updated July 2021). He felt the policy was sufficient and the evidence supported compliance of the policy, as regular review and adjustment of the organizational structure lends to flexibility and operational efficiency.

#### Ends 1.1 – Educated Workforce

Mr. Plotts reviewed the policy with the Board, and highlighted a number of points to support compliance, including successful partnerships with local employers (such as Whirlpool), apprenticeships at Vaughn Industries, and the Forge no-cost business classes for entrepreneurs. The use of advisory committees to guide curriculum and meeting employer needs is also beneficial to both the College and businesses. Clinical placements and internships continue to benefit employers, while providing students with valuable workplace experience. Mr. Plotts also highlighted the College's College Graduate Competencies (CGCs) as a way to ensure students

graduating from Marion Tech have well-rounded skills that employers seek. Mr. Plotts suggested the policy statement be revised to include more substance and goals, and Dr. McCall noted he is working to meet with local employers to review graduate success in their workplace. He was supportive of adjusting the policy.

### **Informational Items**

Dr. McCall reminded the trustees to complete their annual audit questionnaire provided by the College's auditors.

Dr. McCall extended an invite to the trustees to attend the Association of Community College Trustees' National Legislative Summit in Washington D.C. from February 6-9, 2022, as well as the American Association of Community Colleges' annual conference in New York City from April 30-May 3, 2022.

Dr. McCall noted the Board can develop and pass a policy to allow a portion of the Board to meet remotely at a Board meeting, as recently authorized by state law. The Board will revisit at the January meeting.

### **Executive Session**

No executive session was held.

### **Adjournment**

There being no further business to come before the Board, Mr. Moon motioned to adjourn at 7:02 p.m. Mr. Fogle seconded the motion, and the Board adjourned.