

NEW STUDENTS

SET UP YOUR
“MY MTC”
ONLINE ACCOUNT NOW!
Before classes begin.

HOW?

Go to MTC Help Desk Web site
at <https://help.mtc.edu>

Click on **Create or Forgot Password** (lower left hand side)

Username: Your last name, first name initial,
The last 4 digits of your PowerCampus ID.

*If you don't know your PowerCampus ID, please call the
Office of Student Records at 740.389.4636, Ext. 210.

Complete the Check List

- ___ **Change password - follow the “HOW?”**
- ___ **Log into MTC's Email -**
<https://mymail.mtc.edu>
- ___ **To test your Email account -**
Email Lance Clark at clarkl@mtc.edu
- ___ **Log into My Info -**
<https://myweb.mtc.edu>
- ___ **Canvas Training -**
<https://training.instructure.com/courses/347469>



Academic Success Center (ASC) Open Lab Area - TEC 191

Fall & Spring Semester

Monday – Thursday • 8:30AM – 8:00PM
Friday • 8:30AM – 4:00PM

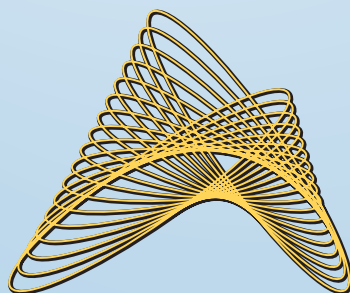
Summer Semester

Monday – Thursday • 8:30AM – 7:00PM
Friday • 8:30AM – 3:00PM

Between Semesters

The Help Desk is available for
questions and help.
Please call 740.389.4636, Ext. 288

Available by appointment:
Monday – Thursday 8:30AM – 6:00PM



Marion
Technical College