



# INTERVIEW STREAM

Webcam Recorded Job Interviews

## User Guide for Marion Technical College students

If you need to use one of Marion Technical College's computers and a webcam, MTCWorks! has set up the perfect place to practice your interviewing skills!  
It is available by appointment on Wednesdays, 4:00 p.m. – 6:00 p.m.  
Call Sheryl at 740-389-4636 x365 or email [rossis@mtc.edu](mailto:rossis@mtc.edu) for an appointment.

**Step 1.** Go to Homepage. <http://mtc.interviewstream.com> \*

**Step 2.** Click on **How to Use it** to watch a 2 minute tutorial video. This sheet will help you navigate the software after you view the video.

**Step 3.** After viewing the tutorial

Click on **create account** using the following information:

- Fill in:** Your first and last name
- Email** = Please use your Marion Technical College student email
- Password** = Your last name first initial last 4 digits of Power Campus ID. (*jonest0044*)
- Confirm Password**
- Click **register**

**Step 4.** Clicking **register** will take you to your **user dashboard**.

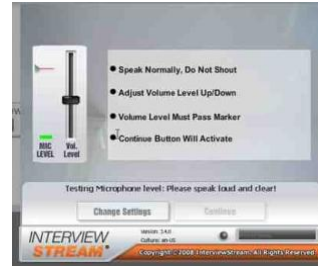
- Click on **conduct interview**
- Choose the **question set** as instructed or create your own.



\* Interview Stream recommends using FireFox if you experience problems with Microsoft Internet Explorer while practicing your interviewing skills. You can download FireFox at [www.mozilla.com](http://www.mozilla.com).

**Step 5.** Click on **Begin your Interview**

- a) This will produce the next screen to test your camera and sound.



**Step 6.** When this screen appears, choose your webcam and mic. Then click on **test**.

- a) Choose **allow flash** when asked  
b) Test volume of mic  
c) Choose **continue** when asked



**Step 7.** Once your mic and camera are tested, you will view a short video introduction with instructions on how to conduct the interview.

- a) When asked a question, you will be given a countdown 3..2..1 before your webcam starts to record your response.  
b) You now have 2 minutes to respond when the green light lights up.  
c) When your answer is complete, click the left mouse button anywhere on the screen to stop recording.



**Step 8.** You can choose to **review**, **retry** or **continue** to the next question by choosing the appropriate button.

- a) **Review** allows you to view your answer  
b) **Retry** erases your answer so you can give another answer to the question  
c) **Continue** saves your response moves you to the next question



**Step 9.** Repeat step 8 until you finish all interview questions.

**Step 10.** You will be automatically routed back to your User Dashboard once your interview is complete. You will be sent an email with a link to your interview.

**Step 11.** You can now choose to review and critique your interview by clicking on **Watch Interview**.

**Step 12.** You can send a link to your instructor from the **Watch Interview** page. Simply click the **send** button on the lower right of the viewing screen and follow directions.

