

# PARALEGAL STUDIES

## Associate of Applied Business Degree

| Course No                                 | Course Title | Credit Hours                            | Qtrs/Yr Offered | Pre-Requisites |  |
|---|--------------|---|-----------------|----------------|--|
| <b>FIRST QUARTER (Fall) 16 credits</b>    |              |   |                 |                |  |
| PLG                                       | 2000A        | Business Organizations                  | 4               | F 2008         | None                                   |
| PLG                                       | 2150A        | Criminal Law & Procedures               | 4               | F 2008         | None                                   |
| OIS                                       | 1240A        | Computer Applications I                 | 4               | All            | OIS1200A or TST <sup>1</sup>           |
| ENG                                       | 1090A        | English Composition I                   | 4               | All            | OIS1240A or concurrent or examination  |
| <b>SECOND QUARTER (Winter) 19 credits</b> |              |   |                 |                |  |
| PLG                                       | 1100A        | Principles of Legal Research Writing    | 4               | W 2009         | None                                   |
| ACC                                       | 1300A        | Financial Accounting I                  | 5               | F, W           | None                                   |
| BUS                                       | 1010A        | Business English Skills                 | 4               | W              | OIS1240A                               |
| ENG                                       | 1100A        | English Composition II                  | 2               | All            | ENG1090A                               |
| OIS                                       | 1250A        | Computer Applications II                | 4               | W, Sp          | OIS1240A                               |
| <b>THIRD QUARTER (Spring) 13 credits</b>  |              |   |                 |                |  |
| PLG                                       | 1110A        | Advanced Legal Research Writing         | 4               | Sp 2009        | PLG1100A                               |
| PLG                                       | 1300A        | Family Law                              | 4               | Sp 2009        | None                                   |
| GES                                       | 0000         | General Education Elective              | 5               |                | See specific course listings           |
| <b>FOURTH QUARTER (Fall) 19 credits</b>   |              |   |                 |                |  |
| PLG                                       | 2100A        | Civil Procedure                         | 4               | F 2009         | None                                   |
| PLG                                       | 2200A        | Estate/Probate Administration           | 4               | F 2009         | None                                   |
| BUS                                       | 2150A        | Legal Environment of Business           | 5               | All            | None                                   |
| BUS                                       | 1100A        | Business Mathematics                    | 4               | All            | COMPASS or MTH0097A                    |
| BUS                                       | 2890A        | Cooperative Education Preparation       | 2               | F, Sp          | ENG1090A & 32 hrs of coursework        |
| <b>FIFTH QUARTER (Winter) 19 credits</b>  |              |   |                 |                |  |
| PLG                                       | 2950A        | Administration Law & Dispute Resolution | 4               | W 2010         | None                                   |
| GES                                       | 0000         | General Education Elective              | 5               | All            | See specific course listings           |
| MTH                                       | 1010A        | Business Algebra                        | 2               | W, Sp          | MTH0990A, BUS1100A or APT <sup>2</sup> |
| ENG                                       | 1160A        | Oral Communications                     | 4               | All            | None                                   |
| BUS                                       | 2100A        | Ethics                                  | 4               | W, Sp          | None                                   |
| <b>SIXTH QUARTER (Spring) 18 credits</b>  |              |   |                 |                |  |
| PLG                                       | 2500A        | Debtor/Creditor Relations               | 4               | Sp 2010        | None                                   |
| PLG                                       | 1200A        | Tort Law                                | 4               | Sp 2010        | None                                   |
| REA                                       | 1100A        | Real Estate Law                         | 4               | F, Sp          | None                                   |
| OIS                                       | 0000         | OIS Elective                            | 4               | All            | See specific course listings           |
| BUS                                       | 2900A        | Cooperative Education Experience        | 2               | All            | BUS 2890A                              |
| <b>Credit Hour Total</b>                  |              |   | <b>104</b>      |                |  |

<sup>1</sup> TST = Technology Skills Test

<sup>2</sup> APT = Algebra Placement Test

CGC's: **Com-1**=ENG1100A; **Com-2**=ENG1160A; **Math**=MTH1010A; **IP**=BUS2900A; **PSDM**=PLG1200A, PLG2150A; **IT**=OIS1240A.