

Select the category that best applies to you (choose only one). Indicate on residency petition which provision you are applying under and submit ALL required documentation for that category.

**Documentation Notes:** Only submit the requested documentation for the provision that you are applying for. Applications with incomplete or missing documentation will not be given consideration. Any documentation that has been submitted but is not required for this application will be destroyed.

**For Dependents:** Please submit a copy of your spouse or parent's previous year Ohio tax return and Federal tax return. (Only page 1, which shows you listed as dependent) Please submit a copy of your marriage certificate if you did not file taxes jointly. Additional documentation may be required.

- Only the first page of each tax return needs to be submitted.
- All letters from employers or business must be on company letterhead.
- Lease/mortgage statement /notarized letter must cover 12 consecutive months prior to semester.
- All letters verifying domicile must be notarized and include the address and dates you have been residing at that location.
- Remove or block out all social security numbers and checking/savings account numbers from documents prior to submission.

## Categories and Exceptions for Residency

### CATEGORY - C1

I am financially dependent of a legal resident of Ohio. Residency of the Ohio resident must be valid for at least last 12 consecutive months, **prior** to the start of the semester for which residency is requested.

**Required Documentation:** If a dependent, only submit the tax forms of individual who is claiming you.

- Ohio Issued ID
- Most recent Ohio tax return
- Most recent Federal tax return (shown as dependent or spouse)
- Current lease, mortgage statement or notarized letter from landlord or parent proving domicile

### CATEGORY - C2

I am a financially independent student who has lived in Ohio for the last 12 consecutive months **prior** to the start of the semester for which I am requesting residency.

**Required Documentation:**

- Ohio issued ID
- Most recent Ohio tax return
- Most recent Federal tax return
- Current lease, mortgage statement or notarized letter from landlord or parent proving domicile

### CATEGORY - C3

I am a dependent student following a relocated parent, guardian, or spouse that has lived in Ohio less than 12 consecutive months. They have obtained full-time employment in Ohio **prior** to the start of the semester for which I am requesting residency. **Must be renewed every semester.**

**Required Documentation:** If a dependent, only submit the tax forms of individual who is claiming you.

- Ohio issued ID
- Most recent Federal tax return (shown as dependent or spouse)

- Current lease, mortgage statement or notarized letter from landlord or parent proving domicile
- Proof of employment. A letter must come from employer on company letter head and contain start date, full/part-time status and state that Ohio taxes are being withheld.

### CATEGORY - C4

I am a US military veteran, spouse of a veteran, or dependent of a veteran, who has been honorably or medically discharged, with at least one year of service. (This includes the spouse or dependent of a service personnel KIA, MIA, or POW.)

**Required Documentation:** If a dependent, only submit the tax forms of individual who is claiming you.

- Ohio issued ID
- DD 214 Service Form
- Most recent Federal tax return
- Current lease, mortgage statement or notarized letter from landlord or parent proving domicile

### CATEGORY - C5

I am a veteran who served at least 90 days or on active duty and is the recipient of federal veterans' benefits under the "All-Volunteer Force Educational Assistance Program," 38 U.S.C. 3001 et seq., or "Post- 9/11 Veterans Educational Assistance Program," 38 U.S.C. 3301 et seq., or any successor program. I have lived in Ohio **prior** to the start of the semester for which I am requesting residency. **Must be renewed every semester.**

**Required Documentation:**

- Ohio issued ID
- DD 214 Service Form
- Certificate of Eligibility
- Military Orders (If active duty)
- Most recent Federal tax return
- Current lease, mortgage statement or notarized letter from landlord or parent proving domicile

## CATEGORY - C6

I am a veteran who served at least 90 days or on active duty and a recipient of the federal "Marine Gunnery Sergeant John David Fry" scholarship or transferred federal veterans' benefits. I have lived in Ohio **prior** to the start of the semester for which I am requesting residency. **Must be renewed every semester.**

### Required Documentation:

- Ohio issued ID
  - DD 214 Service Form
  - Certificate of Eligibility
  - Military Orders (If active duty)
  - Most recent Federal tax return
  - Current lease, mortgage statement or notarized letter from landlord or parent proving domicile
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## CATEGORY - C7

I am currently living in Ohio and graduated from an Ohio high school as an Ohio resident.

### Required Documentation:

- Ohio issued ID
- Official Ohio high school transcript with graduation date
- Current lease, mortgage statement or notarized letter from landlord or parent proving domicile

**\*\*Students who received a GED will not qualify under this provision\*\***

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## EXCEPTION- E1

I am an independent student and have resided in Ohio for less than 12 consecutive months. I am employed in the state of Ohio and am attending as a part-time student. **Must be renewed every semester.**

### Required Documentation:

- Ohio issued ID
  - Most recent Federal tax return
  - Current lease, mortgage statement or notarized letter from landlord or parent proving domicile
  - Letter from employer – must contain start date, full/part-time status and whether Ohio taxes are being withheld, all on company letterhead.
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## EXCEPTION - E2

I am military personnel, the spouse or dependent of a person who is on active military duty, stationed outside of Ohio and has maintained Ohio as home of record.

**Required Documentation:** *If a dependent, only submit the tax forms of individual who is claiming you.*

- Ohio issued ID
- Most recent Ohio tax return
- Most recent Federal tax return
- Copy of military orders showing Ohio as home state of record
- Current lease, mortgage statement or notarized letter from landlord or parent proving domicile

## EXCEPTION - E3

I am military personnel, the spouse or dependent of a person who is on active military duty and is currently stationed in Ohio.

**Required Documentation:** *If a dependent, only submit the tax forms of individual who is claiming you.*

- State issued ID
  - Most recent Federal tax return
  - Copy of military orders showing stationed in Ohio
  - Current lease, mortgage statement or notarized letter from landlord or parent proving domicile
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## EXCEPTION - E4

My parent, legal guardian, or I have been transferred by an employer beyond the territorial limits of the United States while maintaining Ohio residency.

**Required Documentation:** *If a dependent, only submit the tax forms of individual who is claiming you.*

- Ohio issued ID
  - Most recent Ohio tax return
  - Most recent Federal tax return
  - Letter from employer verifying transfer
  - Current lease, mortgage statement or notarized letter from landlord or parent proving domicile
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## EXCEPTION - E5

My parent, legal guardian, or I am employed as a migrant worker in the state of Ohio, and have worked in Ohio for at least **four months** for each of the past **three years**.

### Required Documentation:

- Ohio issued ID
  - Proof of Ohio work for at least four months each of past three years; certificate from Ohio Migrant Education Center, letter from employer, letter from ODJFS – all must certify dates of employment or dependency
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## EXCEPTIONS - E6

My parent, legal guardian, spouse, or I was a resident of Ohio prior to community service position (VISTA, AmeriCorps, Peace Corps, or elected/appointed public office for up to 24 consecutive months)

**Required Documentation:** *If a dependent, only submit the tax forms of individual who is claiming you.*

- Ohio issued ID
- Most recent Federal tax return
- Sworn statement from community service group verifying Ohio as home of record
- Current lease, mortgage statement or notarized letter from landlord or parent proving domicile

### EXCEPTION - E7

I have returned to the state of Ohio due to marital hardship and have taken steps to end my marriage. I have established financial dependence (receive greater than 50% of support from the parent or guardian) on my parent or legal guardian (must be Ohio resident); or, I am the dependent of such an individual.

**Required Documentation:**

- Ohio issued ID
  - Most recent Ohio tax return of parent or guardian
  - Most recent Federal tax return of parent or guardian
  - Copy of legal documentation to end/dissolve marriage
  - Notarized documentation of reestablishment of dependency
  - Monthly income/expense statement (completed on residency application)
  - Current lease, mortgage statement or notarized letter from landlord or parent proving domicile
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### EXCEPTION - E8

I am a member of Ohio National Guard, or am the spouse or dependent of an Ohio National Guard member and reside in Ohio.

**Required Documentation:** If a dependent, only submit the tax forms of individual who is claiming you.

- Ohio issued ID
  - Most recent Federal tax return
  - Most recent Ohio tax return or proof of Ohio tax withholdings
  - Copy of military orders/letter from commander showing Ohio National Guard membership
  - Current lease, mortgage statement or notarized letter from landlord or parent proving domicile
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### EXCEPTION - E9

I am a student that has been granted Deferred Action for Childhood arrival (DACA) under the US Citizenship and Immigration Services.

**Required Documentation:**

- Ohio issued ID
- Completed DACA form
- Employment authorization card with Category 33 listed
- Copy of unexpired USCIS I-797 receipt showing approval has been granted AND indicating class 33

## Procedure Categories

### PROCEDURE - F2

I was previously an Ohio resident and have not resided outside of the state of Ohio for longer than 12 consecutive months and I have re-established domicile in Ohio.

**Required Documentation:**

**Independent Student:**

- Ohio issued ID
- Most recent Ohio tax return
- Most recent Federal tax return
- Copy of leases, mortgage statements or notarized letters proving Ohio residency **before** you left residence, **while** you were gone and **current** residence

**Dependent Student:**

- Ohio issued ID
- Parent or legal guardian's most recent Ohio tax return
- Parent or legal guardian's most recent Federal tax return
- Notarized letter from parent or legal guardian proving current domicile
- Copy of leases, mortgage statements or notarized letters proving Ohio residency **before** you left residence, **while** you were gone and **current** residence